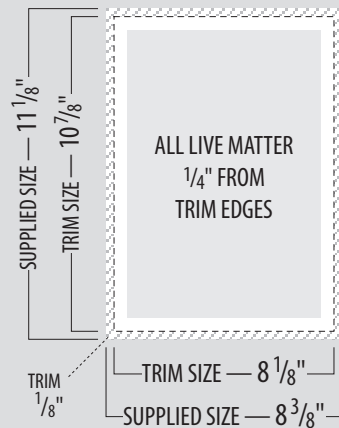
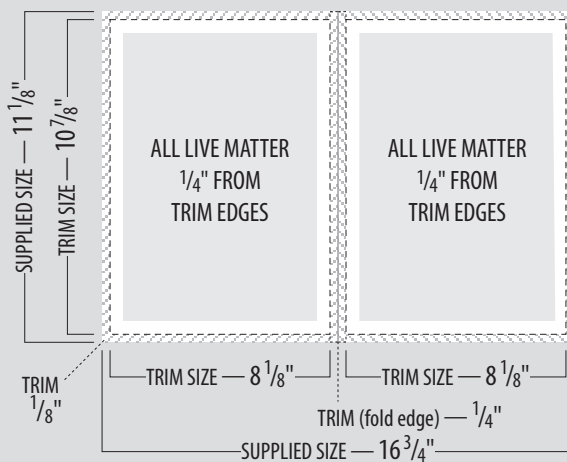


INSERT REQUIREMENTS

2 PAGE, SINGLE LEAF



4 OR MORE PAGES



OTHER SPECIFICATIONS

Quantity Required

- 38,000 (includes overage)

Paper Stock

- Heaviest ▶ 80-lb text
- Lightest ▶ 60-lb text

Finishing

- Inserts should be supplied folded and/or tipped
- Journal jogs to head

Non-Standard Inserts

The following types of inserts must be approved by the publisher:

- Gatefold
- Z-fold
- Flap inserts
- Any inserts with a unique design

Questions

- Primary Contact

David Twombly

e-mail: dtwombly@psychiatrist.com
Phone: 901-273-2754

- Secondary Contact

Sarah Brownd

e-mail: sbrownd@psychiatrist.com
Phone: 901-273-2709

DUE DATES

Year	Issue Month	Materials to Printer
2016	December	11-22-16
2017	January	12-22-16
	February	1-20-17
	March	2-22-17
	April	3-22-17
	May	4-21-17
	June	5-22-17
	July	6-22-17
	August	7-21-17
	September	8-22-17
	October	9-22-17
	November	10-20-17
	December	11-22-17
2018	January	12-22-17

CONTACT & SHIPPING INFORMATION

EXTENSIONS ▶

Primary Contact:
David Twombly
e-mail: dtwombly@psychiatrist.com
Phone: 901-273-2754
Fax: 901-273-2752

Secondary Contact:

Sarah Brownd
e-mail: sbrownd@psychiatrist.com
Phone: 901-273-2709
Fax: 901-273-2752

SHIP INSERTS TO ▶

Sheridan NH
Attn: Lisa Davis
69 Lyme Rd
Hanover, NH 03755
Phone: 603-643-2220

LABEL SKIDS ▶

Each box must be marked with the following information:

- Journal name: Journal of Clinical Psychiatry
- Month of insertion
- Product name

NOTE ▶

The printer will reject inserts shipped COD.